



2024 Annual General Meeting Notice
Monday, April 8, 2023 – 7:00 p.m. EST
Davedi Club – 313 Airport Rd., North Bay, ON
or by Zoom

In accordance with the Dionne Quints Heritage Board Inc. (DQHB) Supplementary By-Laws Sections 1, 3 and 7—Annual Meeting the Board has agreed to hold the meeting on **Monday, April 8, 2024, at 7:00 p.m.** at the Davedi Club, 313 Airport Road, North Bay or via the Zoom Meeting application. Please confirm your attendance by **April 1, 2024**, at quintsboard@gmail.com. Please note in order to attend and vote at the AGM all membership dues must be paid in full at least 30 days prior to the Annual General Meeting.

The following sections of the DQHB By-Laws outline the process of informing the members of the meeting.

SECTION 1 – Annual Meeting

1.012 Each Member shall be entitled to twenty-one (21) days’ notice of all meetings of Members and to attend and vote at same.

1.02 Responsibilities and Duties of the Members shall include:

- a. to elect, in accordance with the provisions of the By-Law, the Directors
- b. to approve By-Laws
- c. to appoint Auditors
- d. such other matters as are within the ambit of the Members pursuant to the Corporations Act.

SECTION 3 – Annual Meeting

3.01 Subject to complying with the requirements of the Corporation Act, the Annual Meeting as described in the Corporations Act, shall be held in the month of April, or at such time and at such place within the Province of Ontario as the Directors by resolution may determine. Notice of the Annual Meeting shall be posted to local newspaper, Board website and social media as prescribed by the Board of Directors in the Policy and Procedures manual.

This is also a call for nominations and below is the process as outline in the DQHB Supplementary By-Laws.

SECTION 7 – Election of Directors

The report of the Nomination Committee shall be in writing and presented to the Board of Directors not less than thirty (30) days before the date of the meeting of Members at which the election of the Directors is to be held.

Additional nominations for the positions of Director may be made by filing a written nomination for the Member so nominated with the Secretary, **at least fifteen (15) days prior** to the meeting. There will be no nominations accepted at the Annual Meeting.

If additional nominations are received in accordance with Section 7.04, then at least ten (10) days prior to the date of the meeting of Members at which the election of the Directors is to be held, the Board shall send all Members notice of all nominations.

Board of Directors & Officers

The Board of Directors may be made up as follows:

- a. President
- b. 1st Vice President
- c. Past President
- d. Treasurer
- e. Secretary
- f. 6 other Directors

If you wish to become a Dionne Quints Heritage Board member you can complete the nomination form at: <https://dionnequintshome.com/directors-application-form/> prior to the deadline of **March 24, 2024**.

To review the DQHB Supplementary By-Laws please refer to the website at: <https://dionnequintshome.com/about-us/>